



FEDERAL ELECTION COMMISSION
WASHINGTON, D.C. 20463

RQ-3

December 27, 1996

Robert Barnett, Treasurer
Committee to Elect Gary L. Ackerman, Inc.
P.O. Box 95
Fresh Meadows, NY 11365

Identification Number: C00165241

Reference: 12 Day Pre-General Report (10/1/96-10/16/96)

Dear Mr. Barnett:

On December 3, 1996, you were notified that a review of the above-referenced report(s) raised questions as to specific contributions and/or expenditures, and the reporting of certain information required by the Federal Election Campaign Act.

Your December 4 and December 13, 1996, response is incomplete because you have not provided all the requested information. For this response to be considered adequate, the following information is still required.

-Your response includes sample requests sent to contributors who need to provide occupation and employer information. Please further clarify the procedures used by the committee to report additional donor information received after the original report has been filed.

-Commission Regulations define the term "purpose" to mean a brief statement or description of why a disbursement was made. Examples are "dinner expense", "media", "salary", "polling", "travel", "party fees", "phone banks", "travel expenses", "travel expense reimbursement" and "catering costs". Unacceptable descriptions include "advance", "election day expense", "expenses", "other expenses", "expense reimbursement", "miscellaneous", "outside services", "get-out-the-vote" and "voter registration". (11 CFR §104.3(b)(4)) Please amend Schedule B of your report to correct the descriptions which do not meet the requirements of the Regulations.

If this information is not received by the Commission within fifteen (15) days from the date of this notice, the Commission may choose to initiate audit or legal enforcement action.